



Executive Director/Director Non-Key Executive Decision Report

Author/Lead Officer of Report: Debbie Merrill
Principal Planning Officer
Tel: 2735254

Report to: Head of Planning
Date of Decision: 28/2/19
Subject: To approve the designation of Kelham Island and Neepsend Neighbourhood Planning Area and Neighbourhood Planning Forum

Which Cabinet Member Portfolio does this relate to? *Transport and Development*

Which Scrutiny and Policy Development Committee does this relate to? *Economic and Environmental Wellbeing Scrutiny and Policy Development Committee*

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? *502*

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

*"The (**report/appendix**) is not for publication because it contains exempt information under Paragraph (**insert relevant paragraph number**) of Schedule 12A of the Local Government Act 1972 (as amended)."*

Purpose of Report:

To approve the designation of Kelham Island and Neepsend neighbourhood area in accordance with section 61G of the Town & Country Planning Act 1990, and the designation of the Kelham Island and Neepsend neighbourhood forum as the only forum for the Kelham Island and Neepsend neighbourhood area in accordance with section 61F of the Town and Country Planning Act 1990, for the purpose of preparing a Neighbourhood Development Plan.

Recommendations:

1. Designate the Kelham Island and Neepsend neighbourhood area as shown in Background Paper (a) Appendix 1. Plan Illustrating Recommended Kelham Island and Neepsend neighbourhood area designation in accordance with section 61G of the Town and Country Planning Act 1990.
2. Designate the Kelham Island and Neepsend neighbourhood forum as set out in the application (see Background Papers), as the only neighbourhood forum for the Kelham Island and Neepsend neighbourhood area for five years in accordance with section 61F of the Town and Country Planning Act 1990.
3. Publicise the Kelham Island and Neepsend neighbourhood area and forum designations in accordance with Regulations 7 and 10 respectively of the Neighbourhood Planning (General) Regulations 2012 (as amended).
4. Approve the responses to representations on the Kelham Island and Neepsend neighbourhood area and forum applications.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

- a) Applications to designate Kelham Island and Neepsend neighbourhood area and forum
- b) Neighbourhood area and forum representations - Officer Summaries and Draft Responses
- c) Correspondence Cllr Mark Jones, Burngreave Ward

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Catherine Murray</i>
	Legal: <i>Katy McPhie and Andrea Simpson</i>
	Equalities: <i>AnneMarie Johnston</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	Lead Officer Name: <i>Debbie Merrill</i>
	Job Title: <i>Principal Planning Officer</i>
Date: <i>21/02/19</i>	

1. PROPOSAL

- 1.1 Support for producing a neighbourhood plan for the area was initiated through Kelham Island and Neepsend Community Association (KINCA), a well-established community group. KINCA helped set up the Kelham Island and Neepsend Neighbourhood Forum (KINNF) in order to apply to the local authority to have their proposed neighbourhood area and neighbourhood forum designated for this purpose. KINNF comprises residents, businesses, elected members and people who work in the Kelham and Neepsend part of Sheffield.
- 1.2 The Council is required to validate and publicise applications for neighbourhood planning areas and forums, and formally designate areas and forums where the applications meet certain legal requirements. The process is set out in the Town and Country Planning Act 1990 (as amended by the Localism Act 2011 and applied to neighbourhood plans by virtue of section 38A of the Planning and Compulsory Purchase Act 2004) and accompanying Neighbourhood Planning (General) Regulations 2012 (as amended).¹
- 1.3 The community group submitted area and forum applications which were validated on 28 November 2018. The full applications are in Background Paper (a).
- 1.4 **The applications:**
- 1.4.1 The KINNF application to designate a neighbourhood area is set out at Section 1 of the application at Background Paper (a). It is valid in terms of the information submitted and includes:
- (a) A map identifying the proposed neighbourhood area. See Appendix 1 to the Application.
 - (b) A statement explaining why the proposed neighbourhood area is considered appropriate. See Appendix 3 to the Application.
 - (c) A statement that KINNF is capable of being a relevant neighbourhood planning body in line with the requirements of section 61G(1) and (2) of the Town & Country Planning Act 1990. See Application Section 1(iii).
- 1.4.2 The KINNF application to designate a neighbourhood forum is set out at Section 2 of the application at Background Paper (a). It is valid in terms of the information submitted and includes:
- (a) The name of the proposed neighbourhood forum. See Application Section 2 (i).
 - (b) A copy of the written constitution of the proposed neighbourhood forum. See Appendix 2 to the Application.
 - (c) The name of the neighbourhood area to which the application relates and a map which identifies the area. See Application Section 2 (i).

¹ See Chapter 3 of Part 6 of the Localism Act 2011, sections 61E to 61I and Schedule 4B of the Town and Country Planning Act 1990 and regulations 5-11 of [the Neighbourhood Planning \(General\) Regulations 2012](#)

- (d) The contact details of at least one member of the proposed neighbourhood forum to be made public in the event of designation as required by regulation 10 of the Neighbourhood Planning (General) Regulations 2012. See Application Section 2 (iv).
- (e) A statement which explains how the proposed neighbourhood forum meets the conditions contained in section 61F (5) of the Town and Country Planning Act 1990. See Application Section 2 (v).

1.5 The designation process:

- 1.5.1 The Neighbourhood Planning (General) Regulations 2012 (hereafter “**the Regulations**”)² require the Council to publicise the applications for a period of 6 weeks to allow representations to be made before determining the applications. Section 3 ‘Consultation’ below describes the consultation that has been carried out. Summaries of the representations and draft officer responses are set out in Background Paper (b) and subsequent correspondence between KINNF and an objector is included as Background Paper (c). It is recommended that the draft responses be approved.
- 1.5.2 The Regulations also prescribe the dates by which a determination on each application should be made³, in this case by the date which is 13 weeks following the day on which the applications are first publicised. This means in order to comply with the Regulations, the decisions must be made no later than 28 February 2019 (see also section 4.3 Legal Implications). If the Council fails to reach a decision on the neighbourhood area within this timescale, the Council’s statutory discretion (to refuse the area application) is removed, as Regulation 6A (3) would require the Council to designate all of the proposed area in these circumstances.
- 1.5.3 A local planning authority must consider the following questions when considering an application for designation of a neighbourhood area:
- (a) *Has a relevant body applied for an area specified in the neighbourhood area application to be designated by this authority?* (Section 61G(1)(a) 61G(2)(b) of the 1990 Act)
Answer: Yes. This is set out in section 1 of the application.
 - (b) *Does the proposed area cover any part of the area of a parish council?* (Section 61G(3) of the 1990 Act)
Answer: No.
 - (c) *How desirable it is to maintain the existing boundaries of areas already designated as neighbourhood areas (neighbourhood areas must not overlap) and some or all of the proposed area must not already be designated)* (Section 61G(4)(b), 61G (5)(b) 61G(7) of the 1990 Act)

² [The Neighbourhood Planning \(General\) Regulations 2012](#) - Regulations 6 and 9.

³ [The Neighbourhood Planning \(General\) Regulations 2012](#) - Regulation 6A and 9A.

Answer: No surrounding areas are designated as neighbourhood areas.

- (d) *Should the area be designated as a business area? (Section 61H(1) of the 1990 Act)*

Answer: No. There are a number of businesses in the area but it is not “wholly or predominantly business in nature”.

1.5.4 Criteria for forum application

A local planning authority must consider the following questions when considering an application for designation of a neighbourhood forum:

- (a) *Does the area consist of or include the whole or any part of the area of a parish council? (Section 61F(4) of the 1990 Act)*

Answer: No.

- (b) *Is it established for the express purpose of promoting or improving the social, economic and environmental wellbeing of an area that consists of or includes the neighbourhood area concerned? (Section 61F(5)(a) of the 1990 Act)*

Answer: Yes. See the application section 2 (v) and part 3 of the proposed constitution in appendix 2.

- (c) *Is membership open to individuals who live in the neighbourhood area concerned, work there, and are elected members of the City Council? (Section 61F(5)(b) of the 1990 Act)*

Answer: Yes. See application appendix 2 section 5 ‘Membership’.

- (d) *Does membership include a minimum of 21 individuals each of whom either live in the neighbourhood area concerned, work there, or are an elected member of the City Council? (Section 61F(5)(c) of the 1990 Act)*

Answer: Yes. See application section 2 (v).

- (e) *Does it have a written constitution? (Section 61F(5)(d) of the 1990 Act)*

Answer: Yes. See appendix 2 of the application.

- (f) *Has it secured (or taken reasonable steps to attempt to secure) that its membership includes at least one individual who lives in the area, at least one individual who works in the area or one elected member in the area? (Section 61F(7)(a) of the 1990 Act)*

Answer: Yes. See application section 2 (v).

- (g) *Is membership drawn from different places in the neighbourhood area concerned and from different sections of the community in that area? (Section 61F(7)(a)ii of the 1990 Act)*

Answer: Yes. See application section 2 (v).

- (h) *Does the purpose reflect (in general terms) the character of that*

area? (Section 61F(7)(a)iii of the 1990 Act)

Answer: Yes. See the objectives of the constitution in the application appendix 2, section 3.

(i) *Is there another proposed or designated neighbourhood forum for the proposed neighbourhood area?* (Section 61F(7)(b) of the 1990 Act)

Answer: No.

(j) *Has the organisation or body made an application to be designated?* (Section 61F(7) (c) of the 1990 Act)

Answer: Yes.

2. HOW DOES THIS DECISION CONTRIBUTE?

2.1 Designation of a neighbourhood area and forum for Kelham and Neepsend is the first stage in the neighbourhood plan process. Once designated, the Kelham and Neepsend Neighbourhood Forum can prepare a neighbourhood plan for the Kelham and Neepsend Neighbourhood Area.

2.2 Neighbourhood planning contributes directly to delivering the outcomes of Corporate Plan priority:

- Thriving neighbourhoods and communities – this outcome relates to the activities and assets that make local neighbourhoods attractive, inclusive, safe, accessible, and vibrant so that Sheffield people feel happy and content and proud of where they live.

2.3 A neighbourhood plan for Kelham and Neepsend allows the local community to promote development within their area while having a greater say in the way that development takes place.

3. HAS THERE BEEN ANY CONSULTATION?

3.1 The Regulations⁴ require the applications to be publicised on the Council website and in any manner that will bring the applications to the attention of people who live, work, or carry on business in the area.

3.2 The applications were publicised on the Council's website on 28 November 2018 and comments on the Kelham and Neepsend Neighbourhood Area and Forum applications were invited for a six week period (as required by the Regulations) from the 28 November 2019 to 9 January 2019.

3.3 An Equality Impact Assessment (EIA reference no. 405) was approved in respect of this consultation on 22 November 2018. In addition to publication on the Council's website, the following steps were taken to publicise the application in line with the EIA action plan :

⁴ [The Neighbourhood Planning \(General\) Regulations 2012](#) – Regulations 6 and 9.

- The application was available to view from:
 - First Point, Howden House, Union Street
 - Central Library (reading room), Surrey Street
 - Citizen Space: [Sheffield City Council - Citizen Space](#)
 - The Council's website: [Neighbourhood planning](#)
- Notices were put up around the proposed Neighbourhood Area.
- Letters were sent to local contacts drawn mainly from the Local Plan consultee database.
- Councillors for Central and Hillsborough wards were notified.
- The Cabinet Member for Transport and Development, the Chairs of the Planning Board, and Chair of the Central Local Area Partnerships were all notified.
- Councillors for Wards bordering the proposed neighbourhood area i.e. Walkley and Burngreave were also notified.
- The applications were publicised on social media (Twitter and Facebook) during December and January.

3.4 Nine representations were received by the 9 January 2019 deadline. Eight responses were in support for both the area and forum designation as set out in the application. One organisation specifically requested that they be engaged in plan preparation and their details have been passed to the proposed forum for action.

3.5 One objection was received from Burngreave Ward councillor, Cllr Mark Jones. The representation refers to three main issues. The first is about the proposed neighbourhood area boundary. The second is about the potential for adverse impact of neighbourhood plan policies and projects on Burngreave residents, and the third refers to a lack of communication between KINNF and its neighbours on the fringes of the area, and thereby a lack of awareness about KINNF's aims and objectives for wanting to do a neighbourhood plan.

3.6 When considering the first issue, in assessing the proposed boundary, account has been taken of considerations set out in National Guidance⁵, together with the application statement explaining why the area applied for is considered appropriate to be designated (see Appendix 3 to the Application). The boundary as submitted is appropriate in planning terms, it is not subject to any separate proposal to be designated as part of an adjacent neighbourhood area, it does not include sites which are of wider significance to the local authority area, or that are strategically planned for in an up to date local plan and have a "mature" planning status such that it might be appropriate to exclude them, and the boundary makes sense to the community group that wants to prepare a neighbourhood plan.

3.7 If the Council considered that the specified area was not appropriate, it could refuse the application. The Council would need to give reasons for

⁵ See [Gov.UK -Neighbourhood planning guidance](#) Paragraph 033 Reference ID:41-033-20140306 and see paragraph 4.3.3 below

such refusal pursuant to section 61G (9) of the Town and Country Planning Act 1990. However, even if the Council refused the area application it must still designate at least some of the proposed area as required by section 61G (5) of the Act, because the application is a valid application which does not include any area of a parish council and none of the specified area is already designated as part of another neighbourhood area⁶.

3.8 On the second issue, regarding future plan content National Guidance states⁷ that when a neighbourhood area is designated “a local planning authority should avoid pre-judging what a qualifying body may subsequently decide to put in its draft neighbourhood plan”. It goes on to state that it “should not make assumptions about the neighbourhood plan... that will emerge from developing, testing and consulting on the draft neighbourhood plan... when designating a neighbourhood area”. Consequently, comments made in the representation about the potential content of any draft neighbourhood plan that might be forthcoming cannot be taken into account.

3.9 In relation to the third issue, regarding communication with communities on the fringes of the neighbourhood area, officers will recommend to KINNF that they should set out in their consultation and engagement strategy how they will offer opportunity to communities on the fringes of the area, including the Burngreave community, to engage with and comment on plan development where it may impact on their lives. Correspondence between the two parties has shown that a mutual understanding is emerging and that both parties are committed to continuing discussions. The issues affecting the Burngreave community could also be addressed by neighbourhood planning activities and applications for that area, should interest from the community emerge. See also Background Papers (b) and (c) for the full objection and subsequent correspondence with the applicants.

4. **RISK ANALYSIS AND IMPLICATIONS OF THE DECISION**

4.1 **Equality of Opportunity Implications**

4.1.1 To comply with the Town & Country Planning Act 1990, Section 61F (5) the City Council must be satisfied that the application for designation of a neighbourhood forum meets certain conditions to do with accessibility of membership and representation of the local area. Evidence of openness, representativeness and intent are provided within the application. See:

- Section 2(v) of the application; and
- Section 3,5 & 6 of the proposed constitution (appendix 2)

4.1.2 In addition to these legislative requirements the Council also has a statutory Public Sector Equality Duty under section 149 of the Equality

⁶ See also relevant guidance in Paragraph: 035 Reference ID: 41-035-20161116; [Gov.UK - Neighbourhood planning guidance](#)

⁷ [Gov.UK -Neighbourhood planning guidance](#) Paragraph 035 Reference ID:41-0035-20161116

Act 2010 to:

- eliminate discrimination, harassment, victimisation and other prohibited conduct;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- foster good relations between persons who share a protected characteristic and persons who do not share it.

This Equality Duty applies to the designation of a neighbourhood area and a neighbourhood forum.

- 4.1.3 An Equality Impact Assessment has been completed (no. 502). It concludes that there are no significant differential, positive or negative, equalities impacts from designating the proposed area and forum. In particular the forum is open to all people who live, work or carry out business within the neighbourhood plan area equally, regardless of age, sex, race, faith, disability or sexuality.

4.2 Financial and Commercial Implications

- 4.2.1 The Government's current financial support to local planning authorities for neighbourhood planning allows local planning authorities to recoup some of the cost they incur during the neighbourhood planning process⁸. The designation of a neighbourhood area and forum will allow a claim for £10,000 towards the costs of supporting the Kelham and Neepsend neighbourhood plan process to this point, as Sheffield has not yet met the limit of 5 designations set by Government.

- 4.2.2 Any additional costs that cannot be recouped from the Government's current financial support would have to be met from the existing service budgets.

- 4.2.3 In October 2018, Cabinet approved proposals for the distribution of the Community Infrastructure Levy (CIL) neighbourhood portion, including that 10% be retained to support the development of neighbourhood plans⁹, forming part of a separate neighbourhood planning budget to be managed by the Planning Service.

4.3 Legal Implications

- 4.3.1 In practice, section 61G (5) of the Town and Country Planning Act 1990 (hereafter "**the 1990 Act**") and Regulation 6A of the Neighbourhood Planning (General) Regulations 2012 (hereafter "**the Regulations**") together require a local planning authority to designate at least some of a proposed neighbourhood area, if it receives a valid application and some or all of the area has not yet been designated in another neighbourhood

⁸ [Chief Planning Officer letter -financial support for neighbourhood planning in 2018/19](#)

⁹ [Cabinet Report 17th October 2018 Community Infrastructure Levy Neighbourhood Portion \(Local CIL\)](#) Paragraph 1.14

area, within 13 weeks of publication of the valid application.

- 4.3.2 Officers have considered whether the Council should designate the area concerned as a business area, which is a requirement of section 61H of the 1990 Act. The area is not wholly or predominantly business in nature and therefore it is not considered appropriate to designate it as a business area.
- 4.3.3 KINNF has complied with Regulation 5 of the Regulations which prescribe what an area application must contain (see paragraph 1.4.1 above). The Council has complied with Regulation 6 of the same Regulations, which requires it to publicise an area application (see section 3 above) and officers have had regard to the considerations in the relevant guidance¹⁰ summarised in paragraph 3.8 above. If the neighbourhood area is designated the Council then it needs to comply with Regulation 7 of the Regulations and section 61G(8) of the 1990 Act by publicising details of the designation including the name of the area, a map which identifies the area and the name of the relevant body who applied for designation.
- 4.3.4 Section 61F(5) of the 1990 Act permits a local planning authority to designate an organisation or body as a neighbourhood forum if the authority is satisfied that it meets the necessary conditions as prescribed in that section¹¹ such as:
- it is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area;
 - its membership is open to individuals who live, work and area elected members of the Council and includes a minimum of 21 of such individuals; and
 - it has a written constitution.
- 4.3.5 KINNF has complied with Regulation 8 of the Regulations which prescribes what a forum application must contain (see paragraph 1.4.2 above). The Council has complied with Regulation 9 which requires the Council to publicise a forum application (see section 3 above) and Regulation 9A (1) and (2) (b) require the decision on the application to be made within 13 weeks of publication of the application. If the neighbourhood forum is designated, the Council then needs to comply with Regulation 10 of the Regulations by publicising details of the designation including a copy of the written constitution of the forum, the name of the neighbourhood area to which the forum designation relates and contact details for at least one member of the forum.
- 4.3.6 Section 61F(8)(a) of the 1990 Act states that a designation of a neighbourhood forum ceases to have effect five years from the day on which it is made. This doesn't affect the validity of any proposal for a neighbourhood plan made before the end of that period.

¹⁰ <https://www.gov.uk/guidance/neighbourhood-planning--2>; see Paragraph: 033 Reference ID: 41-033-20140306 and Paragraph 035 Reference ID: 41-035-20161116

¹¹ See Appendix A to this report

4.4 **Other Implications**

4.4.1 There are no other implications relevant to this decision.

5. **ALTERNATIVE OPTIONS CONSIDERED**

5.1 The proposed boundary and forum constitution were debated by KINCA and KINNF during 2017 and early 2018, this included a six week consultation locally and online offering a variety of boundary options for choice (see Section 1(iii) (b) of the Application at Background Paper (a)). KINNF had a clear preference by those taking part (greater than 2/3) for the boundary included for designation in their submission.

5.2 The proposed draft boundary was then assessed by officers before the application was validated. Officers asked if the group wanted to include land and buildings to the west side of Douglas Road to which KINNF decided that it should. The proposed boundary was amended and then formed part of the submitted application boundary.

5.3 KINNF is the only organisation which has applied to be the neighbourhood forum for the Kelham Island and Neepsend neighbourhood area

5.4 The potential for an alternative boundary was considered by officers in relation to Cllr Jones's representation as described at paragraph 3.6 and 3.7 above.

6. **REASONS FOR RECOMMENDATIONS**

6.1 A local planning authority must designate some of a proposed neighbourhood area if it receives a valid application and some or all of the area has not yet been designated¹². Furthermore if a decision is not made within the 13 week time period the Council would be required to exercise powers to designate the whole of the proposed area. The proposed area has been assessed and is appropriate in planning terms as set out in paragraph 1.5.3 and 4.3.1 to 4.3.3 above.

6.2 A local planning authority may designate an organisation as a neighbourhood forum if the authority is satisfied that it meets certain conditions¹³. The forum application complies with the relevant criteria as summarised in paragraph 1.5.4 and 4.3.4 to 4.3.5 above.

6.3 Evaluation of the application and consultation has revealed no issues that would warrant refusal of the applications.

¹² [Town and Country Planning Act 1990](#) Chapter III Section 61G and 61H

¹³ [Town and Country Planning Act 1990](#) Chapter III Section 61F. See also Appendix A.

Background paper a. Applications to designate Kelham and Neepsend Neighbourhood Area and Forum

TOWN AND COUNTRY PLANNING ENGLAND

Application for designation of a Neighbourhood Area (Part 2, regulation 5) and Neighbourhood Forum (Part 3, regulation 8)

The Kelham Island and Neepsend Neighbourhood Forum (KINNF) is pleased to submit for consideration this application for designation as a neighbourhood Area and a neighbourhood Forum.

The Neighbourhood Planning (General Regulations) 2012

Application is hereby made to the Sheffield City Council as the Local Planning Authority for the designation of a Neighbourhood Area and a Neighbourhood Forum in accordance with the above regulations, in relation to Kelham Island and Neepsend.

Neighbourhood Area Application

1. **Application to designate a Neighbourhood Area (Regulation 5). The Regulation states that an application must include a number of elements, these, and how we have addressed them, are detailed below.**
 - i.) **A map identifying the area:** a map is attached as Appendix 1
 - ii.) **Statement explaining why this area is considered appropriate to be designated Neighbourhood Area (Regulation 5b):**
 - a. An appendix is attached to explain the rationale behind the proposed area, see Appendix 3
 - b. No part of the proposed Neighbourhood area overlaps with any part of any other Neighbourhood Area (Section 61G(7) of the Act)
 - iii.) **Statement that the organisation or body making the area application is a relevant body for the purposes of section 61G of the 1990 Town and Country Planning Act (Regulation 5c):**
 - a. The application is fully supported by community bodies. One such key organisation is the Kelham Island and Neepsend Community Alliance (KINCA), which has developed good relationships within a wide network through regular community participation and an extensive volunteer programme for litter-picking, river clearing, the farmer's market "Ball Street Deli" (a three time/year market on Ball Street bridge), 'Green Kelham' gardens and allotments project, community bee-keeping and the Kelham Arts and Heritage trail. KINCA engages a wide network of individuals working with the Kelham Island Arts Collective (KIAC), the River Stewardship Company (RSC) and other such organisations like the Gardener's Rest (a community-owned pub), meaning there is strong mesh of organisations involved and engaged in the Forum. From a business perspective there is also a standalone business grouping setup and

led by a local business leader to engage local businesses specifically on issues relating to the Forum and Neighbourhood Plan.

- b. The Forum was initiated informally through KINCA meetings in Autumn 2017 and early 2018, before informally existing as a standalone entity with its own meetings. Through these meetings local residents and businesses have debated and agreed both the constitution and the boundary. This has been supplemented and formalised through a 6-week consultation based on an online survey and in-person survey, which have collated these responses. This survey primarily focused on the boundary decision, offering a multiple-choice option, which led to a clear preference (>two-thirds) for the boundary now included for designation.
- c. There is a good cross-section of people in the neighbourhood signed up as members of the Forum, including a mix of residential and business-owners. For instance, 25% of members are local business owners. Residents are a mix of young and old, renters and owner-occupiers, from most of the residential areas included in the plan.
- d. We have demonstrated through the boundary consultation a strong desire to consult with as wide a population as possible, and expanding our consultation efforts and ability to engage meaningfully is a core part of the Forum.
- e. No part of the area consists of the whole or any part of a Parish Council (Section 61G(3b))

Neighbourhood Forum Application

2. Application to designate a Neighbourhood Forum (Regulation 8). The Regulation states that an application must include a number of elements, these, and how we have addressed them, are detailed below.

- i.) **The name of the proposed forum (regulation 8a):** Kelham Island and Neepsend Neighbourhood Forum
- ii.) **A copy of the written constitution:** the proposed constitution (regulation 8b) is attached as [Appendix 2](#)
- iii.) **The name of the neighbourhood area to which the application relates and a map which identifies the area:** the name of the area is Kelham Island and Neepsend and a map of the area covered by the forum (regulation 8c) is attached as [Appendix 1](#)
- iv.) **Contact details of at least one member that can be made public:** c/o Daniel Gordon, 3 Brooklyn Works, Sheffield, S3 8SH, email: info@kinnf.com
- v.) **A statement explaining how the proposed forum meets the necessary conditions (is established to promote the social, economic and environmental well-being of an area that includes the neighbourhood area; has at least 21 individual members; and whose membership is open to people living and working in the areas as well as local councillors):** KINNF's purpose is to improve

the social, economic and environmental well-being of an area that was formerly heavy industry, through the development of a Neighbourhood Plan that will help nurture the Area's future development and serve the interests of those who live and work in the area. This is reflected in the Forum's constitution: "*KINNF will pursue its objectives in the areas known as Kelham Island and Neepsend Neighbourhood Area for the benefit of those who live and work in the area, including business operators, institutions, properly constituted community and voluntary groups and individual residents.*" The Neighbourhood Forum has evolved out of KINCA, the local community organisation and registered charity. KINCA has as part of its constitution a commitment to promoting the social, economic and environmental well-being of Kelham Island and Neepsend – covering the areas to which this Forum will be relevant. Many members of KINCA are also Members of the Proposed Neighbourhood Forum. In total the current membership (as at 11th November, 2018) of the Forum stands at 55 members, all of whom live or work in the Proposed Area. Membership is open to all, and has been advertised at numerous community meetings, as well as through emails to KINCA's 500+ community members, and will continue to be advertised and open to all those that want to be a Member. Around three-quarters of current members live within the Area and one-quarter work within the Area. Two of the City ward's Local Councillors (Douglas Johnson and Martin Phipps) are also Members. The membership draws on a wide cross-section of the local population, including owners, renters, students, long-term residents, old and young. It also represents the range of industries operating in the Area, including but not limited to Public Houses & Restaurants, Brewing, the Arts & Creative Industries, Manufacturing and local Heritage organisations.

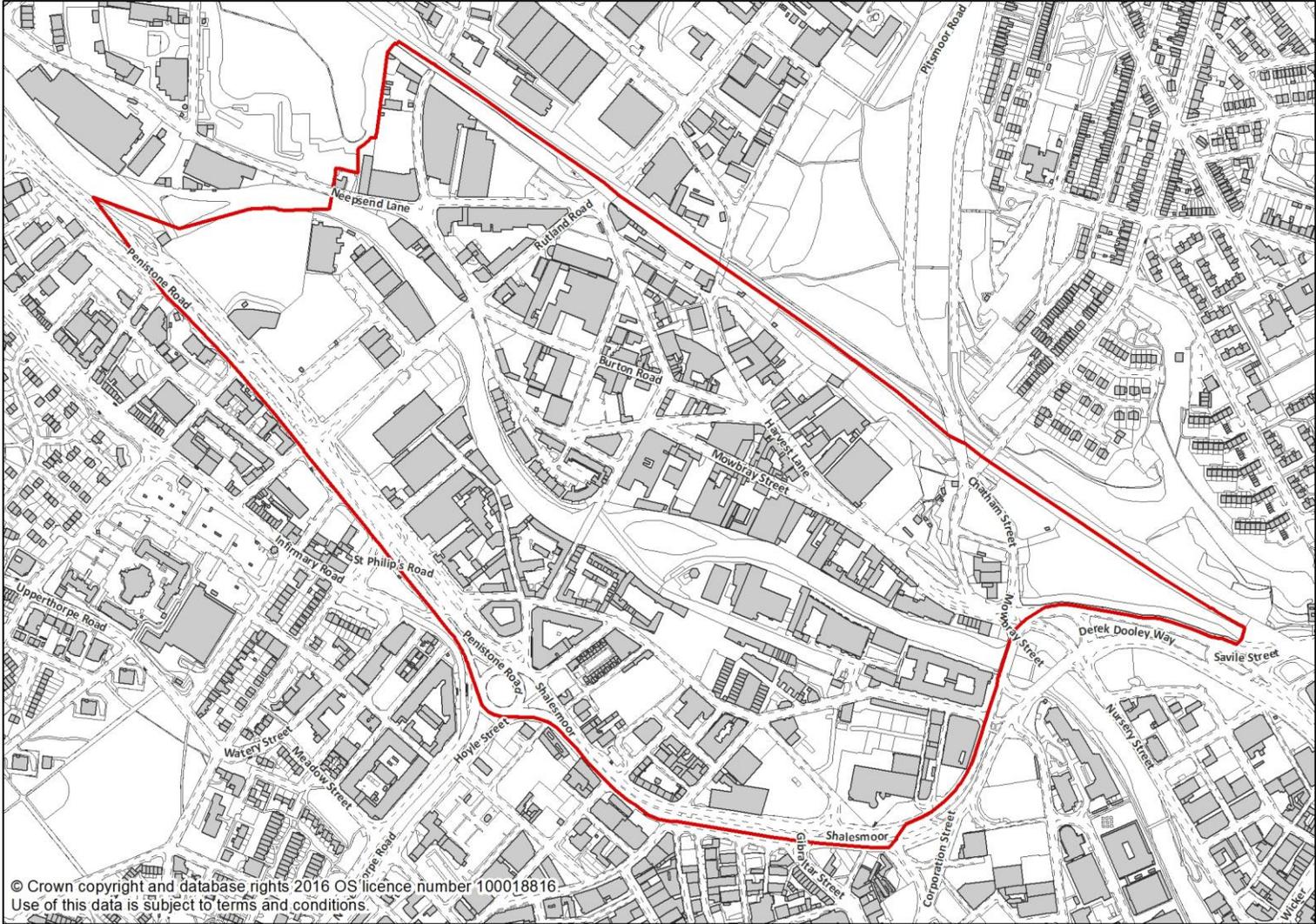
Submitted on behalf of the proposed Forum by:

Daniel Gordon - KINNF Steering Group Leader
Ben McGarry - Chairperson KICA
Douglas Johnson – Councillor City Ward
Andy Cook - Kelham Island & Neepsend Business Forum

11th November 2018.

Appendix 1: Map of Proposed Area
Appendix 2: Proposed Constitution
Appendix 3: Rationale for Proposed Area

APPENDIX 1: Map of Proposed Area



APPENDIX 2: Proposed Constitution

Kelham Island and Neepsend Neighbourhood Forum

PROPOSED CONSTITUTION

1. NAME

The name shall be the Kelham Island and Neepsend Neighbourhood Forum, referred to in the rest of this Constitution as KINNF.

2. AREA OF BENEFIT

KINNF will pursue its objectives in the areas known as Kelham Island and Neepsend Neighbourhood Area for the benefit of those who live and work in the area, including business operators, institutions, properly constituted community and voluntary groups and individual residents.

To avoid doubt, this area is designated by KINNF for the purpose of the preparation of a Neighbourhood Plan under the Localism Act. A map of the area is attached in Appendix 1 for reference.

3. OBJECTIVES

The objectives of KINNF shall be to:

- To prepare, implement, and monitor a Neighbourhood Plan for the KINNF Neighbourhood area.
- To promote or improve the social, economic and environmental well-being of the KINNF Neighbourhood Area
- To encourage the goodwill and involvement of the wider community in the preparation, production and implementation of a Neighbourhood Plan;
- To engage as fully as possible with all community groups within the KINNF area.

4. POWERS

In furtherance of the objectives, but not otherwise, KINNF may exercise the power to:

- Take reasonable actions to achieve the objectives of KINNF, including taking out any contracts that it may see fit.
- Employ staff (who shall not be members of the Steering Group), and engage volunteers, as necessary to conduct activities to meet the objectives, publicise and promote the work of KINNF and organise meetings, training courses, events, seminars, etc.
- Work with groups of a similar nature and exchange information, advice and ideas with them, and also cooperate with other voluntary bodies, charities, statutory and non-statutory organisations.
- Invite and receive contributions, set membership subscriptions, and raise funds as it judges appropriate, to finance the work of KINNF, and to open a bank account to manage such funds.

5. MEMBERSHIP

KINNF shall have a minimum of 21 members who live and work in the KINNF Neighbourhood Area or who are elected members of the city council who represent wards in the KINNF neighbourhood area.

Applications for membership shall be made to the KINNF Secretary.

Members will be encouraged to participate in all activities of KINNF. All meetings will be publicised and open to all members.

KINNF will seek Members from different parts of the area of benefit and different sections of the community in the area of benefit.

Any member of KINNF may resign his/her membership by providing the Secretary with written notice. Membership will be renewable annually and any member who does not renew his/her membership may be deemed to have resigned.

The Forum can liaise with the larger employers in the KINNF area via designated representatives of those employers.

6. MEETINGS

General meetings

Shall take place as needed, all members will be invited, there will be at least one per year (which would then be the Annual General Meeting).

Annual General Meetings

- All the members of KINNF shall be invited to a general meeting at least once per year. This shall be its annual general meeting (AGM) where the Steering Group will be elected and a report of activities in relation to each of KINNF's objectives by the Chairperson and a statement of income and expenditure will be presented by the Treasurer.
- For AGM business to be conducted, a quorum of at least 10 people must be present at the meeting.
- All members on the membership register are entitled to vote at the AGM. Voting shall be made by a show of hands on a majority basis. In the case of a tied vote, the Chairperson or an appointed deputy shall make the final decision.
- All members shall be given at least twenty-eight (28) days' notice of when an AGM is due to take place by either email or text and all meetings will be publicised via notices posted on the KINNF website and social media and in prominent publicly accessible locations.
- Dissolution of KINNF can only be made at an Annual General Meeting.
- Any member wishing to amend clause 1 'Name' or clause 3 'Objectives', must give written notice to the Chair, with the signatures of the proposer and seconder, and members must receive the wording of the proposal at least 14 days prior to the meeting at which it is first to be considered. The resolution must be agreed by at least 75% of those members present.
- Any member wishing to amend any part of this Constitution, other than Clause 1 'Name' and Clause 3 'Objectives', must submit their proposal to the Chair in writing, with the signatures of the proposer and seconder, at least 7 days prior to the meeting at which it is first to be considered. The resolution must be agreed by at least 2/3 of those members present.
- Any potential conflict of interest by a voting member (e.g. where a policy would affect the business interests of a forum member) must be declared and minuted, and the individual must abstain from any discussion or vote on the matter involved in the conflict of interest.

Steering Group Meetings

- The Steering Group shall meet regularly to administer the group, monitor progress to date, consider future developments and timetabling, and to report to members.
- All Steering Group meetings shall be open for any member who wishes to attend and to participate, whether or not they are elected members of the Steering Group.

- The Steering Group may also invite non-members who support the aims of KINNF to attend.
- All KINNF Members shall be given at least seven (7) days' notice of a Steering Group meeting by e mail or telephone, or as otherwise agreed at a meeting of the Steering Group. Regular meeting dates shall also be posted on the KINNF website.
- Neighbourhood groups will be invited to nominate an observer to attend the Steering Group for liaison, and members of the Steering Group will attend relevant neighbourhood meetings as requested.
- At least 50% of steering group members must be present in order for a meeting to take place.

7. STEERING GROUP

- KINNF shall be administered by a Steering Group of no less than four (4) people and no more than twelve (12), who must be at least 18 years of age.
- Members of the Steering Group will be elected for a period of up to one year but must stand for re-election at KINNF's AGM.
- There may be up to three ex-officio members of the group drawn from relevant organisations in the area.

8. OFFICERS OF THE STEERING GROUP

KINNF Steering Group shall be elected at the inaugural meeting of KINNF and will be re-elected at subsequent Annual General Meetings of KINNF. All members of the Steering Group shall take an active role in administering the work of KINNF. Other members of KINNF are also welcome to be active in this work. The Steering Group will elect officers from among its elected members as follows:

The Chair - It shall be the responsibility of the Chairperson to chair all meetings, or a designated deputy in his/her absence, and to ensure that meetings are held in accordance with the provisions of KINNF constitution. In the event of a tied vote at meetings the Chair shall have a casting vote.

The Deputy Chair - It shall be the responsibility of the Deputy Chairperson to deputise for the Chair as needed.

The Treasurer - It shall be the responsibility of the Treasurer to ensure that the finance provisions of the constitution (see clause 9 below) are carried out.

The Secretary - It shall be the responsibility of the Secretary to keep a register of members, ensure that minutes are taken of all meetings and that the minutes are published and emailed to all members (or posted where necessary) and uploaded to the KINNF website.

9. THE FINANCES OF KINNF

- Any money acquired by KINNF, including donations, contributions and bequests, shall be paid into an account operated by the Steering Group in the name of KINNF.

- All funds must be applied to the objectives of KINNF and for no other purpose.
- Bank accounts shall be opened in the name of KINNF. Any deeds, cheques etc. drawing from KINNF's bank account shall be signed by at least two (2) of the following committee members: Chairperson; Vice Chair; Treasurer; Secretary.
- Any income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and that KINNF stays within budget.
- Official accounts shall be maintained and be available for examination on request.
- An annual financial report shall be presented at the AGM.

10. NEIGHBOURHOOD PLANNING

- Any decision to undertake, consult on or submit to the local planning authority for approval any neighbourhood Plan shall be subject to a vote at a meeting of all members of KINNF.
- All consultation on the Neighbourhood Plan will be open to all residents and businesses whether members of KINNF or not.
- KINNF will use a variety of means to publicise the neighbourhood planning process, record it and seek views of the public.
- KINNF members will develop the neighbourhood plan working with the local planning authority and any independent experts or advisors as they see fit.
- At the discretion of KINNF a task group can be delegated for a specific element of the Neighbourhood Plan. The task group may co-opt members as it sees fit.

11. DURATION & DISSOLUTION

The duration of the KINNF Neighbourhood Forum is 5 years from its formal designation by Sheffield City Council, and at its AGM at the end of year 4, the AGM will consider a continuing or successor organisation to maintain and monitor the KINNF Neighbourhood Plan. Any such resolution should be supported by at least three quarters of members present at the meeting. The dissolution of the group and dispersment of any remaining funds will be considered at the following Annual General Meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to local charities or similar groups as approved at the AGM.

APPENDIX 3: Rationale for proposed area

Why are we developing a Neighbourhood Plan?

The Forum is being developed in order to develop and implement a local vision for the area, one that maintains and stimulates the unique cultural characteristics that make the area so vibrant, at least partly by influencing local development. Kelham Island and Neepsend are rich areas of industrial heritage that also include a strong mix of business, commercial activity and residential spaces. Permeating the area are a number of cultural themes that talk to its historical legacy and the creative industries that have been fostered more recently. For example, there is a strong culture of real-ale, with several national award-winning public houses and at least three local breweries that can identify their roots back to the steel industry. There is a strong music and arts scene, with Yellow Arch Studios and Kelham Island Arts Collective (KIAC), two leading institutions, KIAC visibly having an influence through the street art work in the area including along Green Lane and the Little Kelham development, or on the BT and Virgin network boxes. Sitting at the heart of the industrial conservation area within the neighbourhood is the famous Kelham Island Industrial Museum. Most recently, the area has become well-known for its food scene, with the Milestone Group leading a number of well-regarded institutions that has stimulated a number of other independent restaurants to locate here. Unifying all of these themes is a sense of the vibrant, independent business scene and Victorian-era industrial living conversions, unique within Sheffield.

Our neighbourhood is facing unprecedented change from new developments that we feel threatens the social fabric of our community. The physical and historic character of our built environment and the health and well-being of local residents is paramount. The Forum will thus look to define and strengthen each of these features. For example, it will look to establish design codes for future development, protecting the industrial heritage characteristic of the area. It will support the ecosystem of independent businesses, seeking to maintain and strengthen them. It will seek to nourish a family-friendly environment; ensuring local amenities keep up with the growing population and positively support the local community. Other themes will be identified as the community engagement proceeds but there is strong sentiment that the Neighbourhood Plan, and the process we go through to complete it, will have a lasting impact on the definition and implementation of a local vision.

Why have we designated the boundaries as per Appendix 1?

Kelham Island and Neepsend has previously been delineated by the city council and has been used as the initial basis for the Neighbourhood Plan. However, since the council first identified the area there has been significant business and residential development. Thus, discussions within the local

community were about identifying the “new” Kelham Island and Neepsend boundaries.

In order to make an informed assessment we considered a number of criteria. These included:

- Social and cultural integrity of defined area
- Natural and man-made boundaries e.g., rivers and roads
- Ward boundaries
- Other neighbourhoods
- Resident-business mix

The Kelham Island and Neepsend Community Alliance (KINCA), the local registered community charity, set up a series of public community consultation meetings hosted by local businesses that included maps and inputs from experts from the University of Sheffield and local ward councillors. An online poll (with QR coded link) was advertised in 20 pubs, restaurants and cafes in the area, Tesco Express (the only food shop in the area), the local museum, as well as through direct emailing and a range of social media. It became clear that there was general consensus on all the boundary sides (the existing council-agreed ones), but one was still open for discussion. It was felt that Penistone Road (inner city ring road) and the train line were natural barriers that acted to circumscribe the social and cultural integrity of “Kelham Island” and “Neepsend”. Beyond these barriers lay the city centre, to the South, and Burngreave to the North, themselves established communities distinct from that we were looking to define.

The open question was where the north-western boundary now lay. In council documents it was considered to end at Rutland Road. However, on the far side of this sits the Gardeners Rest, a local community-owned pub, with around 400 local owners, and a number of existing and future developments akin to those already on Neepsend and Kelham Island e.g., Milestone new venture ‘Cutlery Works’ restaurant emporium next door to Gardeners Rest. In addition to this, on the far side of the river sits Drop Dead clothing, the new *Church* bar and restaurant and a number of SMEs. New restaurants, potential residencies and the industrial heritage of these buildings make them again more similar to those further along the River Don, recognised as the traditional Kelham Island conservation area. Beyond this and further along the river are a number of other businesses, larger and more industrial in nature, including a large skip-hire and processing plant, and several large warehouses and factories.

Following the consultation process with local residents and businesses there was a majority consensus that the designated area should include the area north-west either side of the river from Rutland Road, with the area on the north side of the river extending along Neepsend Lane to the junction with Bardswell Road and along Bardswell Road to the railway line. This would include an area of new developments as well as the Gardeners Rest community-owned pub. On the south side of the river the area would extend north-west from Rutland Road and be bounded by the river and Penistone Road (inner ring road).

This area is mostly City Ward but also incorporates a small section of the Hillsborough Ward. The City Ward is zoned for mixed business and

residential use in the Local Plan (UDP and Core Strategy) and there is an expectation of further residential development extending from Kelham Island in the lifetime of the Neighbourhood.

This area is detailed in the map: see Appendix 1. We believe this area is most likely to be supported by the local community, recognising the evolving and current Kelham Island and Neepsend area as defined and experienced by the local community. It maintains the social, cultural and workplace integrity of the Area, and is clearly delineated from other local communities without impinging on any existing Neighbourhood Plan areas or Parish Council areas.

Background Paper b. Summaries of representations and draft officer responses			
Comment Number	Name/Organisation	Comment Summary	Officer Response
KN-001NA	Councillor Mark Jones, Sheffield City Council	<p>In summary the representation has been categorised into three main issues:</p> <p>1. Area Boundary:</p> <ul style="list-style-type: none"> • Areas on the fringe are part of the growth vision for Burngreave (Pitsmoor Rd/Mowbray St). • Boundary could undermine the success of the project to create a countryside park at Parkwood Springs. • Boundary should be drawn at Rutland Rd/Penistone Road and Shalesmoor/ Corporation St to ensure Burngreave residents have an equal influence over important economic development that may happen in these parts of the area. <p>2. Neighbourhood Plan objectives and future plan content:</p> <ul style="list-style-type: none"> • A Neighbourhood Plan here could conflict with other regeneration plans for Woodside/Parkwood. • Burngreave residents could be excluded from influencing development at the interface of Burngreave Ward and City Centre, and further exclude Burngreave residents from benefitting from wider city centre growth. • Existing physical barriers between Burngreave and the City Centre (railway line/Derek Dooley Way) could be further reinforced for Burngreave residents by also imposing a Neighbourhood 	<p>In order to consider the appropriateness of the boundary, the Council has taken into account the application statement explaining why the area applied for is considered appropriate to be designated (see application appendix 3.), and has also taken into account subsequent correspondence between KINNF and the objector (included as background paper c). In addition National Guidance offers some considerations for deciding the boundaries of a neighbourhood area, which has also informed both the application and the assessment by the Council¹⁴. In this case the Council considers that the boundary as submitted is appropriate in planning terms, it is not subject to any separate proposal to be designated as part of an adjacent neighbourhood area, it does not include sites which are of wider significance to the local authority area, or that are strategically planned for in an up to date local plan and have a mature planning status, and the boundary makes sense to the community preparing a plan.</p> <p>On the second and third issues, regarding future plan content and communication with communities on the</p>

¹⁴ [Gov.UK -Neighbourhood planning guidance](http://www.gov.uk/government/uploads/system/uploads/attachment_data/file/41033/Neighbourhood_planning_guidance.pdf) Paragraph 033 Reference ID:41-033-20140306

		<p>Area boundary in this location.</p> <p>3. Communication and consultation:</p> <ul style="list-style-type: none"> • Lack of communication between KINNF and Members representing Burngreave about how the proposal to commence neighbourhood planning could impact on the Burngreave Ward. 	<p>fringe of the neighbourhood area, National Guidance states¹⁵ that when a neighbourhood area is designated a local planning authority should avoid pre-judging what a the neighbourhood forum may subsequently decide to put in its draft neighbourhood plan. Also the council should not make assumptions about the neighbourhood plan that will emerge from developing, testing and consulting on the draft neighbourhood plan when designating a neighbourhood area. For this reason officers will recommend to KINNF that there will be a need to ensure that communities on the fringes of the area, including the Burngreave community, are given opportunity to engage with the plan content where it may impact on their lives, and that the communication and consultation strategy of the neighbourhood forum makes provision for, and includes communities on the fringes outside of the neighbourhood area, so that their views on policies and proposals are taken into account as the neighbourhood plan is formulated and progressed. Correspondence between the two parties has shown that a mutual understanding is emerging and that both parties are committed to continuing discussions.</p>
KN-002NA/NF	John Slater	A resident in the area - support for both applications.	Support acknowledged
KN-003NA/NF	Ruth Mersereau	Support for both applications, neighbourhood planning will strengthen community connections for residents, businesses, and visitors and reflect well	Support acknowledged

¹⁵ [Gov.UK -Neighbourhood planning guidance](#) Paragraph 035 Reference ID:41-0035-20161116

		on the city as a whole.	
KN-004NA/NF	Andrew Collis, Gladmans Development Limited	Refers to and lists a number of key legislative requirements that the emerging plan will need to have regard to. Gladman refer to the importance of liaison about the plan contents with the Council's planning team and all interested parties, including any who may have land interests. Gladman wish to participate in the preparation of a neighbourhood plan and be notified of further developments and consultations. Gladman offer assistance and invite the neighbourhood plan steering group to make contact.	Support acknowledged. Representation referred to KINNF for action and follow up.
KN-005NA/NF	Nigel Wright, Antique Furniture Repair and Restoration	A business in the area - support for both designations.	Support acknowledged
KN-006NA/NF	Phil James, Ignition Search	A business in the area - support for both designations.	Support acknowledged
KN-007NA/NF	Andrew Rodgers	Support for both designations - local residents and businesses are aware of the best ways to grow and improve the local area, and should be fully involved and consulted on future land uses.	Support acknowledged
KN-008NA/NF	Janet Harris	A resident in the area - support for both applications. Agree that the neighbourhood needs to be more involved in decisions about future development.	Support acknowledged
KN-009NA/NF	Anders Hanson	A resident in the area - support for both applications. The proposed area and forum applications as submitted are fully reflective of local debate and consultation. The area boundaries represent how local residents see their area, and the forum proposal.	Support acknowledged

Background Paper c. – Cllr Mark Jones representation and correspondence.

1.0 Original representation 28/11/18

From: Mark Jones [<mailto:>]

Sent: 28 November 2018 13:02

To: neighbourhood.planning

Cc: Drayton Jackie (CLLR-Lab); Hussain Talib (CLLR-Lab); Gill Furniss

Subject: Kelham Island Proposal

Thank you for informing me of the neighbourhood plan that has been submitted.

I have several concerns regarding this plan, especially about the proposed boundaries and any conflicts that this plan could generate in our attempts to regenerate the wider Woodside and Parkwood area, both for Burngreave and the City of Sheffield.

Burngreave ward already suffers displacement activities from Kelham Island and in deed the city centre. There are already considerable parking issues for those living near Denholme Park and Spital Hill. Further, the current developments at the junction of Pitsmoor Road and Mowbray Street are very much part of Burngreave's growth vision. Excluding Burngreave residents from any positions of power that can influence developments at this pivotal junction between Burngreave Ward and the City would further exclude Burngreave residents from the wider City Centre growth that we are currently undertaking. The imposition of additional barriers between accessing the city centre for residents within Burngreave would only serve to further disadvantage Burngreavers and exasperate poverty within Burngreave. This proposal increases poverty of choice and influence for Burngreave residents.

The location of the railway line, combined with Derek Dooley Way has already established an unhelpful physical and psychological barrier to those living in Burngreave. Historically, the demolition of the old community that previously existed at the bottom of the Parkwood site was very much precipitated by the 'barrier' that remains the railway line and the restricted access that this imposed on that small community. As such the proposed boundaries within this neighbourhood plan are wholly unacceptable. The landgrab of Rutland Road and Neepsend Lane along with Chatham Street and Pitsmoor Lane would leave Burngreave with no influence over developments that could greatly restrict access to the economic core of the city. Further, the establishment of the city centre countryside park at Parkwood Springs and the former ski village could be greatly undermined by these boundaries as improved access to this site along Rutland Road is very much part of that future vision for Parkwood. I have had no communication from KINNF regarding how they would perceive their proposal affecting the growth of Parkwood, nor am I aware of any communication with my fellow Burngreave Councillors. The failure of KINNF in communicating with Burngreave councillors on how this neighbourhood footprint would adversely affect Burngreave ward is deeply regrettable. There is nothing within this proposal that addresses how the KINNF footprint would tackle inequality for those living within Burngreave.

Given what I have stated above I see no logic for extending Kelham Islands 'boundaries' beyond Borough Bridge and the natural barrier that is Shalesmoor and Corporation Street. The River Don up to Rutland Road would then form a logical demarcation/end to Kelham Island which would then be limited by Penistone Road. However, and quite frankly I see little logic for the production of the KINNF area at all. It is difficult, due to the lack on communication as to understand how this proposal is little more than a mechanism to further stifle economic development of Burngreave

ward. Kelham Island does not exist as an automatic zone adjacent to the city centre. The future of Kelham Island and the city as a whole is interlinked and all our prosperities are reliant on developing all of the city, not just select areas by and through the exclusion of others.

Though this plan may seek to build upon the great work undertaken by this Council in improving flood resilience and to encourage economic growth within Kelham Island, allowing those within Kelham Island to control and potentially restrict how those living in the north and north west of the city access Sheffield city centre is unacceptable. This plan does nothing to address the economic and social disadvantage already faced by Burngreave residents. This plan does not help tackle the great inequalities that Sheffield faces and I fear the KINNF neighbourhood plan will do little more than to increase those inequalities.

I must call for this proposal to be rejected.

Cllr Mark Jones

Member for Burngreave Ward

2.0 Forum reply 12/12/18

From: Gordon Daniel

Sent: Wednesday, December 12, 2018 10:45 PM

To: Mark Jones

Subject: Kelham Island and Neepsend: Neighbourhood Area

Dear Mark,

Matthew Gregg a Planning Officer in the Sheffield City Council Planning Office has informed me of your written objection to the proposed Neighbourhood Area in Kelham Island and Neepsend. I think it would be helpful to meet and discuss, if you were willing.

There are a number of reasons we want to create a Neighbourhood Plan for the area. One of which is to increase our influence over development in the local area. This is not to constrict growth per se but is an attempt to try and shape some of the development that is currently being approved by the council i.e., developments 10+ storeys high, developments with no parking (exacerbating the parking issue in this side of the city, that you are also feeling in Burngreave), developments with 80%+ single bed occupancy, developments with single flats of 16 square metres in size, developments for rental only. This is a type of development that certainly has its place in a city like Sheffield but they shouldn't be the only and principal type of development now being proposed and approved, and where they become the dominant development without social provision, are ultimately detrimental to efforts at community and place forming.

In the last couple of years the local community have written in to the council to oppose certain aspects of a number of developments and we have sent delegations to public meetings to voice these concerns. In each instance we have been told our concerns are recognised but cannot be acted upon given the priority of more housing and the lack of development guidelines (e.g., minimum size standards) adopted by the council. In this vacuum, we see the NP as our only way of positively influencing developments that take place in the local area.

We're also looking at the provision of local infrastructure. We have a growing population of babies and young children living in the area and yet there is little provision of public space for them to access, and where local provision exists connectivity is very poor. The local area has a growing supply of privatised spaces but no public spaces to speak of and thus access is financially dependent. Those that were originally planned by CITU and others have been shelved in favour of more dense development. We have a group of volunteers led by our local PCSO who are looking at options for developing micro spaces into usable public space but this won't solve the structural issues. I would see improved access to Parkwood Springs as an important aspect of provision in the medium-term. I walk my dog in PS but the access points are isolated and rarely used, therefore we would not look to oppose development of Parkwood but would look to support it and the access to it, and we would welcome discussions around how we can do this; FOPWS have met with KINCA in the past and there was excitement about the City Park proposal.

Access is also a key issue for us and given you see this as problematic for residents of Burngreave maybe we can take a joined-up approach on this. For example, something as simple as the timing of traffic crossings on the ring-road undermines any sense of connectivity. The area between the tram stop and Tesco in Walkley is under-developed, poorly managed and access to Ponderosa and the rest of the city could be dramatically improved. Our NP would look at options around the Kelham island side but of the ring-road but we do need city-wide engagement on some of these issues and would look to engage with other community groups to improve access between local communities.

I would like to reassure you that the NP is not being launched to constrain Burngreave but is a way of providing the local community a voice and say in development and infrastructure that directly affects them. We would welcome discussions with Burngreave, as with other neighbouring communities and their representatives, especially on issues that transcend different areas.

Let me know if you would like to meet and we can arrange a convenient date and location.

3.0 Cllr Jones reply 13/12/18

Sent from my phone

On 13 Dec 2018, at 10:33, Mark Jones wrote:

Dear Dan,

Thank you for your email. I understand your fears regarding over massing and have spoken with others regarding the building up issues as a means to leverage profits.

I've copied my two ward colleagues into this email as I feel a wider discussion may be helpful. We obviously have our own growth objectives and we have already identified that those who move into Kelham as young professionals may at some stage be looking to have families and move into larger, family friendly dwellings. This is indeed something I have spoken often about. So we do have similar objectives and meeting to discuss those objectives may well be very beneficial. You can not look around without seeing the large schools we are building in Burngreave. That school may be catering for Kelham's children. Kelham's and Burngreave's development are not unrelated.

If you could suggest a couple of times that are convenient for you and others involved in this development then we should be able to schedule a meeting promptly.